



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | FEBRUARY 5, 2018

DIRECTORS PRESENT

Vice President Mike Safranski, Committee Chair
President Glenn Acosta, Committee Member

STAFF PRESENT

Hector Ruiz, General Manager
Michael Perea, District Secretary

CONSULTANTS PRESENT

There were no Consultants present

PUBLIC PRESENT

There were no members of the public present

CALL MEETING TO ORDER

Vice President Safranski called the February 5, 2018, Executive Committee Meeting to order at 6:03 P.M.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

President Acosta had no comments.

Vice President Safranski commented on the possibility of another drought year statewide.

REPORT FROM THE GENERAL MANAGER

Mr. Ruiz had no matters to report.

BOARD AGENDA MATTERS

ITEM 1: EXECUTIVE COMMITTEE MEETING RECAP

The December 12, 2017, Executive Committee Meeting Recap was presented to the Committee.

RECOMMENDED ACTION:

The Committee recommended that the December 12, 2017, Executive Committee Meeting Recap be received and filed by the Board (Consent Calendar).

DISCUSSION MATTERS

ITEM 2: DISCUSSION CONCERNING PENDING/FUTURE BOARD AGENDA TOPICS

Mr. Ruiz presented this matter for Committee review, and he highlighted the following items:

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | FEBRUARY 5, 2018**

- *Via Allegre Sewer Lift Station Expansion Project*
Mr. Ruiz reported that this project is partially funded by the developer of the new Dahlia Court development due to the wastewater impacts. Discussion occurred concerning facility improvement plans and design.
- *Robinson Ranch Wastewater Treatment Plant Site Security Improvements*
Mr. Ruiz reported that this project is designed to increase the security fence at the facility and to improve the entry gate access point. Mr. Ruiz added that District staff access at the facility will be minimally impacted.
- *South Orange County Wastewater Authority (SOCWA)*
Mr. Ruiz reported that Director Dopudja will provide an update on the proposed general fund allocation discussions with other SOCWA member agencies.
- *Dove Canyon/Robinson Ranch Recycled Water Pump Stations Project*
Mr. Ruiz reported that this matter was discussed with the District Properties Ad Hoc Committee and the Engineering/Operational Committee, and he will provide an update to the Board at a future Regular Board Meeting. Discussion occurred concerning equipment noise mitigation at the facility.

RECOMMENDED ACTION

The Committee received the information. No action was taken.

OTHER MATTERS

ITEM 3: DISCUSSION CONCERNING TRABUCO CANYON IMPROVEMENT CORPORATION

Mr. Ruiz presented this matter for Committee review, and he briefly reviewed the format of the Trabuco Canyon Improvement Corporation Annual Meeting Agenda with the Committee. Discussion occurred concerning the Agenda layout and the inclusion of certain pertinent information related to the Corporation.

RECOMMENDED ACTION

The Committee received the information. No action was taken.

ITEM 4: DISCUSSION CONCERNING TRABUCO CANYON PUBLIC FINANCING AUTHORITY

Mr. Ruiz presented this matter for Committee review, and he briefly reviewed the format of the Trabuco Canyon Public Financing Authority Annual Meeting Agenda with the Committee. Discussion occurred concerning the Agenda layout and the inclusion of certain pertinent information related to the Authority.

RECOMMENDED ACTION

The Committee received the information. No action was taken.

ITEM 5: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Mr. Ruiz briefly discussed District staff's internal process for tracking Director meeting attendance, and he mentioned that direct and indirect reimbursable expenses will be indicated on future monthly reports for Director review. Discussion occurred concerning the timeline for Director review prior to approval by the Board.

RECOMMENDED ACTION

No action taken.

ADJOURNMENT

Vice President Safranski adjourned the February 5, 2018, Executive Committee Meeting at 7:09 P.M.